



Minutes of PPG Meeting at Firs House 10th April 2018

1.0 Present:

Fei-Ni Toole (Chair), Dr. Simon Poole (GP Partner), Sandra Pearse (Office Manager), Keith Stonell, Eileen Wilson, Ian Copeland, Denis Payne, Sue Cox, Sue Lee, Jean Newman, Lauren Allin, Colin Eagleton.

Guest: Siobhan Mellon, South Cambridgeshire District Council.

Apologies: John Morris, Pam Lumsden, Anna Hamilton, Anonymous Member.

Welcome: FNT formally welcomed Keith Stonell as a new member of the PPG.

Goodbye: Anna Hamilton has resigned from the PPG as she is going abroad for an extended period. Anna has been an active member since joining a year ago, and we wish her well.

3.0 Draft minutes of previous meeting:

The minutes were agreed as accurate.

2.0 Granta Social Prescribing Project (SM)

2.1 SM is the Development Officer at South Cambridge District Council (SCDC) and the role encompasses managing grants to voluntary and community organisations. She is responsible for managing the Granta Group of Medical Practices' Social Prescribing Project, which is included in the list of the 10 High Impact Actions in the NHS Forward View. The Granta Medical Group approached the SCDC for assistance in setting up a social prescribing network, particularly targeting socially isolated patients. SCDC is providing £35K over two years to employ a part-time social navigator (to whom a GP can refer a patient), with an additional £10K over two years from Cambridgeshire County Council.

Success criteria for the project are:

- Savings to adult social care service
- Savings on GP time
- Improvement to patients' health and well-being.

2.2 One of the project's aims is to raise patients' awareness of non-medical support services, and helping to empower them to improve their own health and well-being. For example through initiatives such as group healthy eating and cooking; physical activities such as community gardening, volunteering opportunities.

2.3 The PPG thanked SM for her presentation and invited SM to return and give a progress report at a later date, as the group would be very interested to learn more about the project once it is underway.

3.0 Matters arising:

3.1 Provision of bicycle racks at Telegraph Street: SP advised that this matter is in abeyance pending a decision about a possible new health centre in Cottenham.

3.2. PPG Chair role: FNT reported that a PPG member has expressed an interest in taking over the role in a few months' time. **Action: FNT to keep PPG undated.**



- 3.3 Virtual Group members to be canvassed re joining the PPG.
Action: completed.
- 3.4 Terms of Reference performance review: Deferred to the next meeting.
Action: FNT to include on June agenda.
- 3.5 PPG Roles - "PPG Chair - Role and Delegations": Any PPG members whose names are not included and wish to volunteer for delegated roles, to advise FNT.
Action: All
- 3.6 Queen Edith Hospital (Ely) 'flu vaccinations in a venue where health-related groups had stalls providing public information.
Action: FNT to discuss feasibility with Practice Manager.
- 4.0 NHS/ Practice Up-date – (Dr. SP)**
- 4.1 SP reported that NHS services across the board, as reflected in the national press, remain under continued pressure.
- 4.2 Cottenham Parish Council have identified 3 potential sites for a proposed combined health centre in the village, which will co-locate the 2 GP Practices currently operating from separate premises: The Co-op Foodstore, Durman Stearn and Watson's Yard, all of which are on the High Street. A full business case is being prepared to scope these sites and will be presented to the Clinical Commissioning Group (CCG) for Cambridgeshire and Peterborough. In determining the feasibility of a new Cottenham health centre, the CCG will need to take into consideration their projected £48.2m budget deficit for 2017-2018.
- 4.3 The provision of future medical service in the Northstowe development, is under discussion by the Northern Villages Practices, perhaps to include a primary care home. The model was developed by the National Association of Primary Care and brings together a range of health and social care professionals to work together to provide enhanced personalised and preventative care for their local community. Staff come together as a complete care community – drawn from GP surgeries, community, mental health and acute trusts, social care and the voluntary sector – to focus on local population needs and provide care closer to patients' home
- 5. Practice Manager Update (SP)**
- 5.1 SP's first month in post has been predictably busy after a hiatus of 2 months between practice managers at Firs House Surgery. She is keen to support the PPG, and a meeting with FNT is scheduled.
- 5.2 SP and KS attend the Local Federation meetings; this is a limited company which represents 34 GP practices (including Firs House), and seeks to act as a health care provider. The Federation operates with a community service ethos (non-profit making) and makes bids to the CCG provide additional services, such as extended access for GP weekends and evening appointments .



6. Community Events

6.1 Diabetes Demystified

The planned event had to be postponed at short notice due to the exceptionally cold weather (9"beast from the East'). Approximately 35 people attended on the revised date, and whilst this was a lower turnout than on some of our previous events, there was a lively Q&A session and feedback was very positive.

6.2 Allergies Event

The next PPG event is scheduled for 9th May at Cottenham Community Centre. The topic is likely to be of interest to parents of school-aged children, and it was agreed to pursue publicity to local schools

Action: FNT

7. Any Other Business

7.1 DP advised that in view of the reported increase of injuries arising from falls, that this could be an opportunity for the PPG to host a repeat of the "Falls Prevention" community event.

Action: FNT to include for discussion with the PPG Events Working Group

7.2 DP sought clarity PPG proposals to ensure compliance with the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679). This is a regulation by which the European Parliament, the Council of the European Union and the European Commission intended to strengthen and unify data protection for all individuals within the European Union (EU), and comes into effect on 25th May 2018. It will supersede the 1995 Data Protection Directive (Directive 95/46/EC). SP advised that Practice Manager training was scheduled for GP Practices.

Action: FNT to seek guidance from the National Association for Patient Participation (NAPP) to establish best practice for adoption of GDPR requirements.

7.3 EW advised the group that she was standing as a candidate in the forthcoming local elections, representing Cottenham and Rampton wards. The PPG agreed that should she be successful, this would not be an impediment to her continuing as a PPG member. The conflict of interest clause in the PPG's Code of Conduct would apply to any member of the PPG.

8. **Next Meeting: 6.15pm at Firs House, Tuesday 5th June.**